

# 2025 Ontario Festival Group

## Marketplace Vendors Terms and Conditions

### Agreement

By becoming a vendor at our market, you agree to the following terms and conditions: Please print for your records

### Application Process

1. All vendor applications must be completed in full, missing information may result in rejection.
2. Applications will be reviewed and approved based on availability, product fit, and compliance with our policies.
3. We reserve the right to reject any application.
4. If accepted, vendors will receive a confirmation email within 5 business days. Once your deposit is confirmed, you will receive an email securing your spot.
5. Full application is complete when final balance is paid and insurance is submitted. Failure to complete both before the due date may result in loss of spot.

### Responsibilities of Vendors

1. Vendors must comply with all applicable laws and regulations.
2. Vendors must provide only the products specified and approved on the application. There will be no overlap of vendors, unless authorized by the organizer.
3. Vendors must keep their booth space clean.
4. **Vendors are responsible for their own garbage removal, if not removed, there will be a garbage removal fee.**
5. **Vendors will be given bracelets for the employees ONLY. Vendor bracelets are not to be given to family and friends.**

All vendors are required to have event insurance. Option #1 Select insurance via application with Ontario Festival Group (additional fee) Option #2 Visit [www.duuo.ca](http://www.duuo.ca) or [www.palcanada.com](http://www.palcanada.com) to obtain your own event insurance. Insurance must be submitted 30 days prior to an event.

**You agree to indemnify, hold harmless and list the following groups as additional insured:**

1. ONTARIO FESTIVAL GROUP - 5-450 HOLLAND ST.WEST, SUITE #314, BRADFORD, ON L3Z 0J4
2. BWG EVENTS GROUP – 5-450 HOLLAND ST.WEST, SUITE #314, BRADFORD, ON L3Z 0J4

### Market Operations

1. The market hours are 4pm-10pm Friday & Saturday, Sunday 12pm-6pm (hours may vary). This is a rain or shine event. Please be prepared for all weather types. Severe weather will be determined by event organizer.
2. Vendors must arrive at least 30 minutes before opening (Friday, Saturday, Sunday & Monday(long weekend)) and be ready to open 15 mins prior to event open.
3. Vendors are responsible for bringing their own equipment including tents, tent weights, sidewalls, tables, extension cords, and chairs.
4. Vendors must stay until the end of the market and must not pack up early without permission from market management.

5. Vendor locations are pre-determined by event organizers by product. You will not be permitted to move spots.
6. Vendors will be given a set up time frame including date, time and location.
7. There are ATM's on site, while this is a cash event, we recommend having a cash float as well as a POS system on site to accept other forms of payment. Wi-Fi is NOT available.
8. Electrical outlets are very limited and considered a special request (additional fee), there is no guarantee of availability. You must supply your own extension cord. Have at least 100ft of cord. Please have battery banks with you to charge your systems.

## Payment

1. Vendors must pay their booth fee, 50% deposit at time of approval, remaining 1 month prior to guarantee your spot. If selected, you will receive a notice with booth fee and important information.
2. **Booth fees are non-refundable.**
3. In the event of a cancellation by the organizer. A full refund will be given within 30 days of the cancellation notice.

## Changes to Terms and Conditions

We reserve the right to make changes to these terms and conditions at any time. Vendors will be notified of any changes in advance.

Contact Information: R h o n d a B r o o k s , E x e c u t i v e  
A s s i s t a n t , Vendor Coordinator, [admin@ontariofestivalgroup.com](mailto:admin@ontariofestivalgroup.com)